

**MEMORANDUM**

**Date:** May 6, 2004

**To:** District/Charter Superintendents, Business Managers,  
Administrators, and Technical Directors, Nutrition Services Directors, NCLB  
Coordinators

**From:** Margaret Garcia Dugan, Associate Superintendent, Academic Achievement  
Lillie Sly, Associate Superintendent, Programs & Resources  
Hayford Gyampoh, Deputy Associate Superintendent, IT  
Donna Lewis, Associate Superintendent, Accountability

**Subject:** Reporting of Free and Reduced eligibility status into  
SAIS under *No Child Left Behind Act* (NCLB)

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As part of the No Child Left Behind Act (NCLB), the US Department of Education is requiring the ADE to collect and report individual student accountability data by fiscal year 2005. One of the required data elements is a socio-economic indicator for each individual student. Currently, data provided by operating the National School Lunch Program is the most readily available individual indicator of socio-economic status.

Previous correspondence sent by the ADE has required all LEA's to submit the free and reduced eligibility status for all enrolled students into SAIS by fiscal year 2005 to ensure accurate Title I funding. At this time, the ADE has convened a task force to address the many facets of reporting this sensitive data, on an individual basis, into a state level-reporting tool. The task force will create and disseminate procedures and guidelines concerning the submission of this data.

For those LEA's who have successfully submitted this activity code into SAIS, your data is being used to assist the ADE in complying with NCLB and USDOE. More detailed information and guidance on this issue will be forthcoming for school year 2004-2005. For more information on the reporting of Free and Reduced eligibility information, please visit our website at

<http://www.ade.az.gov/health-safety/cnp/nslp/sais/>